



McHenry County Housing Authority

1108 N. Seminary, P.O. Box 1109 Woodstock, Illinois 60098
Phone and TDD: 815/338-7752 Fax: 815/338-1217

FROM: Melissa Taylor, Manager

RE: Application for SilverTrees of Richmond

• **PLEASE PRINT YOUR RESPONSES CLEARLY**

- **Be sure to fill out both sides of the application.** Applications not fully filled out will be returned to you. Your name will not go on the waiting list until you have completely filled out the application.
- Upon receipt of your application you will be sent a dated post card.
- If you do not receive this postcard within a week please call me.
- Initial rent generally is the current Basic Rent. *(You will not pay less than the minimum nor more than the maximum rent. This is determined on a sliding scale based on your income. See below for current minimum/maximum rents*.)*
- At this time there is no Rental Assistance available for move-ins. Subsidies may be available some time after you have moved in.
- Feel free to call me if you need help filling out the application.
- **Be sure to keep me informed of any addresses or phone changes. When your name is reached you will be contacted by phone.**
- If you do not have a driver's license please enter your state ID number.
- All units are one bedroom. **These apartments are for those who are 62 and older or people of any age who are receiving disability.**

<u>Apt. complex</u>	<u>minimum rent</u>	<u>maximum rent</u>
SilverTrees	\$435.00	\$577.00

Return completed application to:

McHenry County Housing Authority,
1108 N Seminary Ave.
P.O. Box 1109
Woodstock, IL 60098

H:/Form/?ST front desk app cover letter





RENTAL HOUSING APPLICATION

SilverTrees

(Complex Name)
5901 Milwaukee, Richmond, IL 60071
(Complex Address)

I hereby apply for a rental housing living unit in this housing complex, and for rental assistance, if I am eligible and if it is available. I certify that this will be my permanent residence and I will not maintain a separate subsidized rental unit in a different location.

PRELIMINARY INFORMATION PERTAINING TO APPLICANT(S)

Applicant's Name: Age:

Co-Applicant's Name: Age:

Others Living in the Unit:

Name Age:

Name Age:

Name Age:

Present Address:

Telephone Number: Approximate Annual Family Income: \$

Source(s) of Income: Approximate Net Worth: \$

Are you a U. S. citizen? Yes / No

Are you a student under the age of 24? Yes / No If Yes - Are you a veteran? Yes/No Are you married? Yes/No

Do you request consideration for an income adjustment based on a disability? Yes / No

Do you need special accommodations or modifications to the living unit based on a disability? Yes / No

SIGNED:

(Owner or Agent)

(Applicant)

(Date Received)

(Co-Applicant)

The information solicited on this application is requested by the apartment owner in order to assure the Federal Government, acting through USDA Rural Development, that Federal Laws prohibiting discrimination against tenant applicants on the basis of race, color, national origin, religion, sex, marital status, age, and handicap are complied with. You are not required to furnish this information, but are encouraged to do so. This information will not be used in evaluating your application or to discriminate against you in any way. However, if you choose not to furnish it, the owner (or managing agent) is required to note the race, ethnicity and sex of individual applicants on the basis of visual observation or surname.

HEAD OF HOUSEHOLD (check as appropriate)

Race Ethnicity Marital Status Sex
American Indian / Alaskan Native Hispanic or Latino Married Male
Asian Not Hispanic or Latino Separated Female
Black or African American Unmarried
Native Hawaiian or Other Pacific Islander
White
Other

(FOR MANAGEMENT USE ONLY)

Eligibility Determination:

Date: (Attach copy of Notification Letter)

Eligible Unit size(s): 1 bdr. 2 bdr. 3 bdr. 4 bdr. Date Purged from Waiting List:

Ineligible - Reason(s):

COMMENTS:

