



McHenry County Housing Authority

1108 N. Seminary, P.O. Box 1109 Woodstock, Illinois 60098
Phone and TDD: 815/338-7752 Fax: 815/338-1217

Bid Specifications

Release Date: May 8, 2019

DESCRIPTION: Laminate Flooring Installation

JOB SITE: 201 2A Dean Street, Woodstock, Illinois

Contact:

Holly Lyons – hlyons@mchenrycountyhousing.org

McHenry County Housing Authority

1108 N. Seminary

Woodstock, IL 60098

815-338-7752 X131

Instructions To Bidders:

Contract will be awarded to one (1) bidder. All materials referenced in the submission of your bid must be furnished, new, included in your bid, and meet the approval of The McHenry County Housing Authority. All warranty information must be provided to The McHenry County Housing Authority upon successful completion of project. It is the bidding contractor's responsibility to verify all measurements listed in the bid specifications. All bids to include items/labor necessary to complete project to the satisfaction of The McHenry County Housing Authority. All installations to be to manufacturer's specifications and Federal, State and Local codes, ordinances and regulations. Permitting, site management, cleanup/disposal/removal of all building debris from the work site is the responsibility of the bidding contractor in accordance with prevailing codes.

Specifications:

Installation of Menards EZ Click Luxury Vinyl Planks, Model #MN3-01 SKU #725-6514 throughout approximate 575 square foot apartment. Flooring to be provided by McHenry County Housing Authority. Contractor must supply all necessary parts and/or hardware to complete the job, and will be responsible for floor preparation. Existing trim to be removed, if necessary, and re-used and installed by Contractor. Installation of flooring to be according to manufacturer's specifications.

Bid must be submitted on bid form provided.

Provide a cost for option (1) – laying floor over existing flooring, and option (2) tear off of existing top flooring prior to installation.

MANDATORY CONTRACTOR WALK-THROUGH:

Thursday, May 16, 2019 at 9 A.M.

Contractors will meet with Keith Lyons, Maintenance Supervisor, 815/861-2669 at the job site: 201 2A Dean Street, Woodstock



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INSURANCE REQUIREMENTS:

Worker's Compensation Insurance will cover all employees and meet statutory limits in compliance with applicable state and federal laws. The coverage must also include Employer's Liability with minimum limits of \$100,000 for each incident.

Commercial General Liability -- \$500,000.00 per occurrence and \$1,000,000.00 in the aggregate

Business Auto Liability -- \$300,000.00 per occurrence, combined single limit for: bodily Injury Liability and Property Damage Liability

The McHenry County Housing Authority must be listed on the Insurance Certificate as additionally insured.

****Please Note: All subcontractors are also required to carry Workman's Compensation Insurance unless they are an independent contractor that has no other employees ****

Insurance certificate will be required of the successful bidder before contract documents will be signed.

OTHER REQUIREMENTS:

- Section 3 Documentation Form
- Statement of Contractors Qualifications
- Completed bid form
- As applicable, include a copy of your Lead Renovator's License with your bid

These documents are available on our website. Please see www.mchenrycountyhousing.org and click on the "procurement/bidding" tab at the top of the page, and see the "links" section, or click here: [Direct Link to Procurement/Bidding Page](#) Please see HUD-5369, #3, for information regarding amendments to invitations for bids. Amendments to bids will be on file at the Housing Authority office as well as posted on our website with the specifications. Bid document questions should be directed to Holly Lyons at 815/338-7752 X131, hlyons@mchenrycountyhousing.org.

BID DUE DATE:

Sealed bids are due at the Housing Authority office by 9 A.M., Monday, May 20, 2019. The envelope should be clearly marked "SEALED BID ENCLOSED," and your business contact information, project identification, and date and time for receipt of bids should be listed on the envelope. **NO FAXED OR EMAILED BIDS WILL BE ACCEPTED.** Bids will be publicly opened on 9:10 A.M., Monday, May 20, 2019, at the office of the Housing Authority, 1108 N. Seminary Avenue, Woodstock, Illinois.



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Bid Submission Form

Project: Flooring installation at 201 2A Dean Street, Woodstock, Illinois

Bidder Name: _____

Address _____

Phone: _____

Email: _____

Square Footage: _____

OPTION 1 – INSTALL OVER EXISTING FLOORING

OPTION 2 – TEAR OFF AND INSTALL

Labor Costs \$ _____

Labor Costs \$ _____

Material Costs \$ _____

Material Costs \$ _____

Total Bid \$ _____

Total Bid \$ _____

Will Subcontractors be used on this job? Y N

Estimated project start and completion dates: _____

Bidder Signature: _____ Date: _____





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STATEMENT OF CONTRACTOR'S QUALIFICATIONS

BUSINESS NAME: _____

CONTRACTOR NAME: _____

ADDRESS: _____

TELEPHONE: _____

FEIN: _____

INCORPORATED? YES ___ NO ___ DATE OF INCORPORATION _____

OWNER(S):

Name _____ Title _____

Address _____

Name _____ Title _____

Address _____

WORK REFERENCES (List two projects completed in the last year):

Owner _____ Telephone _____

Address _____

Work Done _____ Price Charged _____

Owner _____ Telephone _____

Address _____

Work Done _____ Price Charged _____

Contractor Signature: _____ Date: _____

